

FINDING AID FOR

ST. PAUL HOSPITAL PRINT COLLECTION

ARCHIVES

LIBRARY, UNIVERSITY OF TEXAS SOUTHWESTERN MEDICAL CENTER AT DALLAS

Updated 1-7-09

SCOPE AND CONTENT:

The *St. Paul Hospital Print Collection* contains a wide variety of documents by and about St. Paul Hospital from its founding in 1896 to its purchase by UT Southwestern Medical Center in late 2004 (UT Southwestern assumed control on January 1, 2005). Documents include newsletters, pamphlets, departmental files, newspaper clippings, patient registers from 1896 to the 1940's, etc. Also included are papers pertaining to the St. Paul Nursing School (which operated from 1900 to 1970) and to the Daughters of Charity, who founded the hospital and operated it until 1996. Photographs of the hospital campus and hospital staff and patients are in the *St. Paul Hospital Photo Collection*, which has a separate arrangement plan.

BRIEF HISTORY OF THE ORGANIZATION:

The Daughters of Charity opened St. Paul's Sanitarium in a cottage on Hall Street in 1896. In 1898 a new 110-bed hospital opened on Bryan Street between Hall and Pavilion Streets. An annex was added in 1916 bringing bed capacity to 300. Various outbuildings were added over the years. The name was changed to St. Paul's Hospital in 1927. The 's' was dropped from the name in 1958. In 1964 the hospital occupied a new building on Harry Hines Blvd. In 1996 operation was taken over by Harris Methodist Health Care System, which later merged into Texas Health Resources. In 2000, UT Southwestern purchased the physical assets (buildings and 26 acres of land) from Texas Health Resources. The buildings were leased to University Medical Center, which also operated Zale Lipshy hospital, and the name was changed to St. Paul University Hospital. UT Southwestern purchased St. Paul in December of 2004 and took over operation on January 1, 2005. University Hospital documents from January 1, 2005 and forward are in the **UT Southwestern Print Collection** under the heading "University Hospital."

CREATOR OF COLLECTION: St. Paul Hospital staff and volunteers

SOURCE OF MATERIALS AND DATE RECEIVED:

St. Paul Hospital had a long-established archive. In 2008 this archive was transferred to the UT Southwestern Library, since St. Paul had become a component of UT Southwestern.

DATE SPAN: 1896 – 2004

(Note: St. Paul was merged into UT Southwestern on January 1, 2005. Materials relating to St. Paul from that date forward are filed in the UT Southwestern Archives under the heading "University Hospital.")

SIZE OF COLLECTION:

The collection fills one stack range of seven 3-foot sections.

ACCESS OR USE RESTRICTIONS:

Materials are to be used under supervision within the Library Administrative suite. Exceptions require approval of the Archivist.

ARRANGEMENT:

Materials are organized into following subject categories and are in file folder unless otherwise noted.

(Note: File folder labels begin with "SPH" for "St. Paul Hospital." Category names are often abbreviated on file folder labels, e.g., Admin, Bldgs, etc.)

Administration (i.e., documents about the planning and operation of the hospital)

- Board of Directors
- Expansion proposal, 1985
- Harris-Methodist co-sponsorship
- Letters, Misc.
- Miscellaneous (Any topic not included elsewhere)
- Mission Activities & Mission values
- Program Planning (e.g., Prime Time program)
- Public Relations Dept. (Note: St. Paul Public Relations Dept. was dissolved when St. Paul merged with Zale Lipshy, and department files were moved to Archives.)
- Reports (e.g., Annual & statistical reports; Self-study reports)
- Rules and Regulations for patients (Have only 1909)
- Texas Health Resources Ownership
- UT Southwestern incorporation
- UT Southwestern joint programs

Albums (i.e., photos or photos and text compiled and collected in a binder)

Archives (i.e., information about the St. Paul Archives collection)

Artifacts (i.e., 3-dimensional objects such brick from old St. Paul Hospital)

Buildings (includes information on groundbreakings and dedications)

Bryan St. campus [1898-1963]

Hines Blvd. campus [1963-present]

Celebrations (e.g., Anniversaries, Centennial in 1996, etc.)

Daughters of Charity

Descriptions [i.e., describing St. Paul at a moment in time—not a historical review]

Historic Documents (of particular interest, e.g., early hospital bills, membership certificate, rules and regulations from 1909, etc.)

Historic Events

- 1918: Influenza epidemic
- 1951: Fire
- 2004: Sisters leave St. Paul

Historical Accounts [*Location: Archives worktable file holder*]

- Published (incl. newspaper & magazine articles)
- Unpublished

Historical Timelines [*Location: Archives worktable file holder*]

Nursing School

Patient Registers (NOTE: Patient information in registry books (1896-1940's) is too old to be covered by HIPAA (per Univ. Hospital Director of Health Information Management in March 2008), but any use of the information should be respectful of patient privacy nonetheless)

People

Photographs: See **St. Paul Hospital Photo Collection Finding Aid**

Publications, monographic (one-time)

Publications, serial

PUBLICATIONS FOR EMPLOYEES:

1953-1955: **St. Paul's Newsletter**

1956 (Jan.) to 1984 (Aug.): **St. Paul Post**

1958 -1963: **Chapel Notes**

1984 (Jan to Aug): **Memo:** A Bi-weekly publication for employees of St. Paul Hospital

1984 (Nov.) to 1994 (May/June): **St. Paul Pulse** (Note: 1985, 11/29 only: **FYI** News for the St. Paul Staff)

1989-1993: **NURSE:** Nursing Update on Research, Service and Education; A monthly newsletter...

1991-1997: **FYI** "News for the St. Paul Staff"

1998-1999: ?

2000 (Jan-Feb) to 2001 (May/Jun): **The Pulse**

PUBLICATIONS FOR MEDICAL STAFF:

1977-1981: **Notes from the President, Medical Staff**

1986-1996: **Capsule:** A monthly publication for the medical staff of St. Paul Medical Center

PUBLICATIONS FOR THE PUBLIC:

Update: 1973-1982

HealthWaves: 1985-1996

Videotapes

END

Filename: Archives Finding Aid St. Paul Archives